

Whitegrove F.C.



CHARTER STANDARD CLUB

RECORDING FORM FOR ALLEGATIONS AND CONCERNS ABOUT CHILDREN

Please use this form as a prompt, recording any additional information on the back or on another sheet of paper. PLEASE HANDWRITE YOUR NOTES – DO NOT TYPE THEM.

Child's details (name, address, tele.no, age or D.O.B., team etc):	Child's parents or guardian's details (where known):	Details of person reporting suspicion/allegation/concern to you may be the child):
Describe what the suspicion / allegation / concern is here:		
Describe fully any signs, symptoms that you or others have observed (include here what the child has told you):		
Where did this occur (as far as you know)?		
When did this happen (as far as you know)?		
If some earlier signs / symptoms were noticed before today, when and where was this?		
Record details of anyone else who may have been present or have relevant information:		
Signed:	Dated:	
Position in Club:	Contact Telephone number:	

Hand this form to your Club's Child Welfare Officer as soon as possible.

If unavailable, contact the EBYFL CWO on 01344 450228

or Bucks & Berks FA CPO (Brian Moore) on 01367 242099.

If they are all unavailable, then for further advice you can contact Social Care Services or the local Police.